

Weddings & Civil Ceremonies at Cley Windmill



Thank you for your enquiry about holding your special day at Cley Windmill. I hope that the information below will give you some indication of what we are able to offer you.



The ceremony takes place in our beautiful round Sitting Room for which we hold the wedding licence. We aim to gear the entire day around exactly what you want – some people prefer a small and informal affair, others like something slightly larger and more formal.

If you would just like to enjoy the unique experience of having your ceremony in a Windmill, but are planning a larger reception elsewhere, we are very happy to accommodate this. We would ask that you organise the ceremony for 2.00pm and you have the use of the Sitting Room and the Reception Room from 1.30pm – 4.30pm.



This gives you time after the ceremony to enjoy a glass of champagne and canapés which will be served in the Windmill Dining Room and to take photographs. You are welcome to use the balcony or the garden for these (weather permitting!). If you would like tea or even a Norfolk Cream Tea again we would be happy to do this. There is also a possibility that we may be able to

organise a Wedding Breakfast dependent on the time of year and our diary commitments. Please ask for details.

If, however, you would like to take over the Windmill and make a real occasion of it you can either book all our b&b rooms (which accommodate 16) or include our self catering cottage and take your numbers to 18 or 20. In this case, your wedding would take place at the later time of 4pm and then go on to dine in our atmospheric candlelit Dining Room at, say, 6.00pm.

Flowers, decorations, CD player: You are very welcome to bring your own decorations and flowers if you have a particular theme or colour scheme in mind or you might be happy with the flowers we have in the Windmill. You are most welcome to bring your own music and use our Ipod/CD systems. Some people like to bring their guests trinkets for their rooms or....the possibilities are pretty endless, just ask!



Basic facts and figures:

Registrar you need to contact:	North Walsham Registrar 01692 406220
Timing of ceremonies:	2pm for Ceremony only 4pm with accommodation

Cost of getting married at the Windmill:

Please see the separate price list for our costings
The Registrars' costs are not included

Maximum number of people for accommodation: **20**
(however, a couple of sofa beds and "z" beds for children may allow the numbers to creep up a bit!)

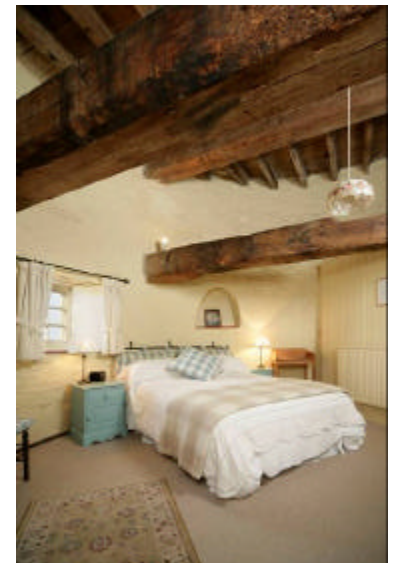
Maximum number of people for dining: **24**



Weekend bookings are for Friday and Saturday only. We are unable to do one night bookings over the weekend)

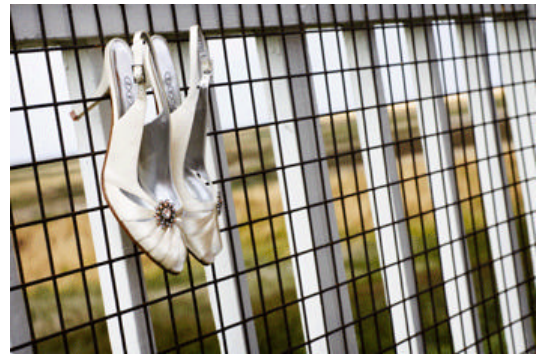
Sorry, we are unable to offer weddings on a Sunday

During the winter season (Jan-March), the cost of accommodation is reduced for a Sunday – Thursday booking, **but only for a two night stay**



Deposits:

At the time of confirming a booking a deposit is required of 50% of the wedding cost, with the balance (33% of any accommodation costs) due six months later or six weeks before the wedding – whichever is sooner.



Exclusivity Charge for Group Bookings:

If you are booking the Windmill in its entirety, regardless of the length of your stay, you have TWO options:

- Option 1: book a buffet / supper / formal dinner for all nights.
- Option 2: you do not want to dine at the Windmill on any night; you will then be asked to pay an Exclusivity Charge of £250.00 per night.

Dinner:



This is a set meal using local, seasonal produce. Please let us know if you have particular dietary requirements. We will do our best to accommodate you. Please ask to see the menu.

The Mill has a full licence so please ask to see our comprehensive wine list. We do not offer corkage.

We are happy to provide costings and menus for:-

- Hot Buffet Supper
- Cold Buffet Supper
- Canapés
- Cream Tea
- Mulled Wine and Mincepies
- Sandwiches for the bridal party before the ceremony
- After the ceremony snacks – nuts, olives & kettle chips
- Children's Menus



We can provide advice on:

Local florists:

The Passion of Flowers in Holt (01263 713933). Please ask Rita Levitt.

Photographers:

We are happy to recommend four excellent photographers who have all done numerous weddings here and also a videographer

Invitations: John Cator, handmade wedding stationery 01603 434491

We may also be able to help with makeup, cakes, cars etc – just ask!



Contacts at the Windmill:

Charlotte Martin is our Wedding Manager. The Windmill's other Manager Simon Whatling will also be delighted to help.

If you have read all the above and would like to go ahead and make a booking, here is what to do next:

Firstly, please telephone the Mill (**01263 740209**) to check that the date you have in mind is free. If it is, we will hold it as a provisional booking whilst you contact the Registrar to see if they are free. Once that it is all sorted, ring us and we will confirm the booking. It is at this stage we will ask for a deposit. Please note that the Registrar's Office is closed on Mondays.

We would be delighted to welcome you to the Mill so you can have a look for yourselves. It really is an idyllic spot to get married – sun streaming through the windows on a summer afternoon and a cosy log fire roaring away in the winter.

Come and see for yourselves!

Cley Windmill
01263 740209

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